# SUNDARAM MUTUAL

# SIP Registration / Renewal Form / Modification - NACH / One Time Mandate (OTM) (First time investors should use this form along with the application form)

Please tick ☑ as applicable:  ☐ NACH/OTM Form is attached and to be registered in the folio. SIP will start after mandate registration which takes Ten days.										ISC's signature																	
□ NACH/OTM Form is already registered in the folio. [No need to submit again].													Time Stamping														
	Distributor's ARN & Name Sub-broker's ARN (code) Sub-broker Code (internal) EUIN*  [Employee Unique (dendification Number) E025630											Time Stamping															
☐ I/We confirm that the EUIN box is intentionally left blank by me/us as this is an "execution-only" transaction without any interaction or advice by the distributor personnel concerned.																											
		commission shall be paid directly by the investor to the AMFI registered Distributors based on the investors' assessment of various factors including the service rendered by the distributor.  me of First/Sole Applicant Gender*   Male   Female   Others  Mobile*							butor.	Sole/First Applicants's Signature Mandatory  Name as per Aadhaar card  PIN Code*																	
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<ul> <li>Reference 2 Application No</li> <li>I agree for the debit of Mandate processing charges by the Bank whom I am authorizing to debit my account as per latest Schedule of charges of the Bank.</li> </ul>											ank.																
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In its to confirm that the declaration has been carefully read, understood and made by meyus, am authorising the user entity/corporate to debit my account.
 I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to the user entity/corporate or the bank where i have authorized the debit.
 If we preven declare that the above information is true and correct and that the mobile number listed above is registered in my/our name(s) and/or is the number that I/we use in the ordinary course. I/We hereby declare that, irrespective of my/our registration of the above mobile in the provider customer preference register, or in any similar register maintained under applicable laws, how or subsequent to the date hereof, I/We consent to the Bank communicating to me/us about the transactions carried out in my/our aloresaid account(s).

#### Consent & Signature for Aadhaar

I/We hereby provide my/our consent to Sundaram Mutual Fund / Sundaram BNP Paribas Fund Services Limited (RTA) for the following:

- a) For validating my Aadhaar Number with UIDAI through an authorized entity.
- b) For updating/seeding my Aadhaar number based on the PANs in all my accounts maintained with your Fund for KYC & or related due diligence purpose in line with PMLA requirements, UIDAI guidelines and Account enrichment purpose.

I/We authorize Sundaram Mutual Fund / Sundaram BNP Paribas Fund Services Limited to authenticate data in accordance with UIDAI (Authentication) Regulations. I / We hereby provide my / our consent for sharing the Aadhaar data / information with other Mutual Funds / RTAs for updating the same in my / our folios held with them, now or to be created in future.

I / we further declare that this consent will remain valid for Updation in all my / our existing & new folios serviced by Sundaram BNP Paribas Fund Services Limited.

Signatures [as per Mutual Fund Records /	x	x	x
Application]	First Unit Holder's Signature	Second Unit Holder's Signature	Third Unit Holder's Signature

#### **General Instructions**

- 1. This facility is offered to investors having Bank accounts in select banks (269) mentioned in our application form. The Banks in the list may be modified/updated/ changed/removed at any time in future entirely at the discretion of Sundaram Asset Management Ltd ("SAMC"), Sundaram Trustee Company Ltd. ("Trustee") or Sundaram Mutual Fund ("SMF") without assigning any reasons or prior notice. SIP instructions for investors in such Banks via NACH route will be discontinued.
- The AMC/ Trustee/ SMF will not be liable for any transaction failures due to rejection by the investors bank/branch.
- 3. SIP through NACH/OTM Facility is available only on 1st / 7th / 14th / 20th / 25th of the month. In case these days are non-business days for the scheme, then SIP will be processed on the next business day.
- The investor agrees to abide by the terms and conditions of NACH facility of NPCI.
- 5. Investor will not hold AMC / Trustee / SMF and its service providers responsible if the transaction is delayed or not effected by the Investor's Bank or if debited in advance or after the specific SIP date due to various reasons or for any bank charges debited by his banker in his account towards NACH Registration / Cancellation / Rejections.
- The AMC/ Trustee/ SMF reserves the right to reverse allotments in case the NACH/OTM is rejected by the bank for any reason whatsoever.
- The AMC/ Trustee/ SMF shall not be responsible and liable for any damages/compensation for any loss, damage etc., incurred by the investor. The investor assumes the entire risk of using the facility of NACH/OTM and takes full responsibility for the same.
- 8. The AMC/Trustee reserves the right to discontinue or modify the SIP facility at any time in future on a prospective basis.
- The AMC/ Trustee reserves the right to discontinue the SIP in case of Direct Debit through NACH routes are rejected by the investor bank for any reasons.
- 10. For scheme related details, please refer to the Scheme

- Information Document (SID) / Key Information Memorandum (KIM) and the addendum issued from time to time.
- 11. The AMC/ Trustee reserves the right to reject any application without assigning any reason thereof.
- SIP cancellation can be done separately by submitting the request at least 15 Business days in advance; however the associated NACH mandate can be retained for future investments.
- 13. For intimating the change in bank particulars, please use the NACH/OTM Form to modify transaction limit or add / remove banks from the NACH/OTM facility. Also fill-up all the relevant details as applicable. Requests for any changes / cancellation in the NACH Bank Mandate request should be submitted at least 15 Business days in advance.
- 14. In case of Micro SIPs, please refer to KIM under "your guide to fill the application form" for more details.

# 15. SIP Frequency

- Weekly every Wednesday (For Minimum amount of ₹ 1000, Minimum No. of installments is 5)
- Monthly (For Minimum amount of ₹ 250, minimum No. of installments is 20)
- Quarterly (For Minimum amount of ₹ 750, minimum No. of installments is 7)
- 16. SIP default date is 7th of every month, if no date is mentioned The following applications will be considered as 'Not In Good Order' (NIGO) and are liable to be rejected:
- If folio number mentioned in the Fresh / Additional Purchase, SIP NACH/OTM form, Switch, STP, SWP & NCT request does not match Folio Number mentioned in NACH/OTM registration mandate Form.
- If the folio number mentioned in the NACH/OTM mandate registration form does not match with our record, the NACH/OTM mandate will not be registered.
- If the SIP period mentioned in SIP via NACH/OTM form is beyond the NACH/OTM validity period or NACH/OTM validity period expired.

## Following fields need to be filled mandatorily

- 1. Date: In format DD/MM/YYYY
- 3. Fill Bank Account Number
- 5. IFSC / MICR code: Fill respective code
- 7. Reference 1: Mention Folio Number
- 9. Telephone Number (Optional)
- 11. Period: Starting date of NACH registration (in format DD/MM/YYYY)
- 2. Bank A/c Type: Tick the relevant box
- 4. Fill name of Destination Bank
- 6. Mention Maximum Amount
- 8. Reference 2: Mention Application Number
- 10. Email ID
- 12. Signature as per bank account
- Company/ visit www.sundarammutual.com for updated list of banks eligible for NACH/OTM Facility.

   Submitting NACH/OTM form does not confirm your investments in SMF unless

Investors are required to submit "NACH/OTM" registration first and only after successful registration an existing "NACH" associated with a SIP can be cancelled.

NACH/OTM request will be accepted only if the "Bank" mentioned in the request form

is listed in the NACH banks list. Please contact offices of Sundaram Asset Management

- Sundaram Mutual will initiate debit instructions to the investor bank account only on receipt of valid investment instruction from the investor.
- For other Terms and Conditions governing NACH/OTM payments please refer KIM or www.sundarammutual.com
- NACH/OTM is applicable only for investments via debit instructions

supported by SIP Investment Form or Common Transaction forms

- By submitting the NACH/OTM the investor authorizes Sundaram Mutual to utilize the information provided herein for the purpose of his/her investments in Sundaram Mutual Fund, including creation of a folio
- Investors are deemed to have read and understood the requirements and contents of Statement of Additional Information (SAI), Scheme Information Document (SID) and all other scheme related documents

# 13. Name: Mention Holder Name as Per Bank Record

### **Other Instructions**

- NACH/OTM Bank Mandate can be used for both SIP and Lump Sum Purchase.
- Investors are allowed to perform Lump sum purchase and SIP on a same day provided the NACH/OTM bank account has the adequate funds to honor multiple debits
- NACH/OTM is applicable for both Individual and Non-Individual
- Registration of Multiple NACH/OTM forms is acceptable with different Bank and Accounts.
- Per transaction limit should be less than or equal to the amount as mentioned in NACH/OTM Form already registered or submitted, if not registered